

# AGENDA



NORTHERN CALIFORNIA  
SCHOOLS INSURANCE GROUP

Meeting of the Board of Directors  
1:00 PM, Wednesday May 20, 2015



Meeting Location:  
**ENTERPRISE ELEMENTARY SCHOOL DISTRICT**  
District Office, 1155 Mistletoe Lane  
Redding, CA 96001  
Telephone (530) 224-4100

## 1. CALL TO ORDER & ROLL CALL – President Adam Hillman

(If unable to attend, please provide a written request assigning another director to carry your proxy).

Welcome new directors and guests.

Guests: **Nor Cal ReLiEF:** Tom Russo and Kelley Bosch  
**Schools Excess Liability Fund:** Lois Gormley

## 2. APPROVAL OF AGENDA

Attached Action

## 3. PUBLIC COMMENTS

*Members of the public may address the Board of Directors regarding any items on the agenda within the subject matter jurisdiction of the Board, provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the President subject to the approval of the Board.*

## 4. APPROVAL OF MINUTES

4.1 Approve the Minutes of the 12-04-14 Board Meeting Attached Action

## 5. TREASURER'S REPORT – Treasurer Deborah Pendley

5.1	Consider 03-31-15 Financial Status Report – Deborah Pendley	Attached	Action
5.2	Consider 3-31-15 Quarterly Treasurers Report – Deborah Pendley	Attached	Action
5.3	Consider Check Register 11-01-14 through 04-30-15 – David Flores	Attached	Action
5.4	Report on 03-31-15 Investment Report – Erik Knak	Attached	Inform
5.5	Consider Annual Investment Policy Review – Erik Knak	Attached	Action

## 6. JPA MANAGER'S REPORT – Erik Knak

6.1	Report on NCSIG Mandatory Reporting 12-31-14 Compliance Status	Attached	Inform
6.2	Report on SELF Optional Excess Liability Member Survey	Attached	Inform
6.3	Report on AB 1432 Mandated Reporter Training	Attached	Inform

**7. RISK CONTROL CONSULTANT REPORT – Danté Bellino & Justin David**

7.1	Report on Risk Control Inspections & Responses		Inform
7.2	Report on revised NCSIG Site Self-Inspection Forms	Attached	Inform
7.3	Report on Hazard Tree Recognition Bulletin	Attached	Inform

**8. CLAIMS ADMINISTRATOR’S REPORT – Erik Knak**

8.1	Quarterly Claims Status Report for 03-31-15	Attached	Inform
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**9. NOR CAL ReLiEF REPORT – Tom Russo & Kelley Bosch**

9.1	Report on NCR Matching Grant & Risk Mgt. Reward Programs	Attached	Inform
9.2	Report on NCR 2015-16 Renewal & Cyber Liability Policy	Attached	Inform
9.3	Report on NCR Memorandum of Coverage Changes	Attached	Inform
9.4	Report on SafeSchools	Attached	Inform

**10. SELF REPORT – Lois Gormley**

10.1	Report on SELF 2015-16 Renewal	Attached	Inform
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**11. OLD BUSINESS**

11.1	AssetWorks Appraisal Contract	Attached	Action
11.2	Consider Revised Contingency Reserve Policy	Attached	Action
11.3	Consider Distribution of Retained Earnings – SETECH Report	Attached	Action
11.4	Accept CAJPA Accreditation Report	Attached	Action

**12. NEW BUSINESS**

12.1	Review of Contracts & Agreements	Attached	Inform
12.2	Consider Administrative Budget	Attached	Action
12.3	Accept Actuarial Report from Bay Actuarial Consultants	Attached	Action
12.4	Consider JPA Retention Options for Property & Liability	Attached	Action
12.5	Accept Renewal Rates Effective 07-01-15 to 07-01-16	Attached	Action
12.6	Accept Optional Floater Rates	Attached	Action
12.7	Consider Revised Equity Determination Policy	Attached	Action
12.8	Consider Abuse Prevention Training Policy & Safety Policy Revisions	Attached	Action
12.9	Consider New Underwriting Policy	Attached	Action
12.10	Consider New Internal Investment Control Policy	Attached	Action
12.11	Consider PFM Contract Amendment	Attached	Action

**13. CONSIDER NEXT BOARD MEETING + NCSIG PLANNING MEETING, THURSDAY, DECEMBER 3, 2015 FROM APPROX. 10:00 AM TO 4:00 PM.**

**14. ADJOURNMENT**

**Americans with Disabilities Act**

The Northern California Schools Insurance Group (NCSIG) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of NCSIG, shall be made to: Erik Knak, JPA Manager, NCSIG, 310 Hemsted Drive, Suite 200, Redding, CA 96002, (530) 222-1737.